



**REPUBLIC OF NAMIBIA**

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**OFFICE OF THE PRIME MINISTER  
CABINET SECRETARIAT**

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**PERSONNEL/CONFIDENTIAL**

**TO: ALL EXECUTIVE DIRECTORS  
SECRETARIES: NATIONAL ASSEMBLY/NATIONAL COUNCIL  
DEPUTY AUDITOR-GENERAL  
CHIEF ELECTORAL OFFICER  
DIRECTOR: NAMIBIA CENTRAL INTELLIGENCE SERVICES  
DIRECTOR: ANTI-CORRUPTION COMMISSION  
CHIEF REGIONAL OFFICER: REGIONAL COUNCILS**

**CC: SECRETARY GENERAL: NANTU  
GENERAL SECRETARY: NAPWU**

**PUBLIC SERVICE MANAGEMENT CIRCULAR NO. 7 OF 2020**

**EXTENSION OF THE LOCKDOWN AS A RESULT OF THE GLOBAL CRISIS OF  
COVID-19 AND ITS APPLICATION IN THE PUBLIC SERVICE**

1. Reference is made to Public Service Management Circular No. 6 of 2020 dated 26 March 2020, in which staff members in the Public Service were directed to work from home from the 30th March 2020 to 16th April 2020 (both days included), except those rendering essential services.
2. His Excellency the President of the Republic of Namibia, announced an extension of the lockdown as a result of the global

crisis of COVID-19, from midnight on the 17<sup>th</sup> of April 2020 to midnight on the 4<sup>th</sup> of May 2020. Consequent to this, the Right Honourable Prime Minister has extended:

- 2.1 the permission to identified staff members to work from home where operational requirements so dictate;
- 2.2 the authorisation for staff members in the Public Service, who due to the nature of their job may not work from home, to be granted special leave in accordance with paragraph 3 of Public Service Staff Rule D.I/V;

to coincide with the extended period of the lockdown from **17 April 2020 to 4 May 2020**, except those rendering essential services.

3. It further came to light that the implementation of the guidelines issued in terms of Public Service Management Circular No. 6 of 2020, may impact the continuity of some of the administrative processes in the Public Service, e.g. disciplinary proceedings, recruitment or interviewing process etc. Where feasible, Executive Directors and Chief Regional Officers may, at their own discretion, consider postponing these processes until the state of emergency is lifted. All parties affected must be informed in writing.
4. This circular is available on the eservice ([www.eservice.net.local](http://www.eservice.net.local)). Executive Directors and Chief Regional Officers are entreated to ensure that the content of this circular is brought to the attention of all staff members.

  
**GEORGE SIMATAA, (Ph.D)**  
**SECRETARY TO THE CABINET**

16/04/2020

